

Village of Little Valley

103 Rock City Street
Little Valley, New York 14755
Tel: (716) 938-9151 Fax: (716) 938-9154

James Bowen
Mayor

JoElla Emborsky
Clerk/Treasurer

ECHO ROOM RENTAL AGREEMENT LIMIT 60 PEOPLE

THE LITTLE VALLEY ECHO SIDE ROOM CAN BE RENTED OUT FOR A FEE OF \$50. YOU WILL RECEIVE A \$25 REFUND BACK AFTER YOUR EVENT IS DONE IF THE ROOM IS FULLY CLEANED. RESERVATIONS FOR THE ECHO SIDE ROOM CAN BE MADE AT THE LITTLE VALLEY MUNICIPAL BUILDING MONDAY-FRIDAY 8:00AM-4:00PM. RESERVATIONS WILL NOT BE KEPT UNTIL PAYMENT IS MADE AT THE MUNICIPAL BUILDING.

- To reserve the room, you must provide a contact person, address, phone number, date, and time of the event.
- Trash cans and bags will be provided, but **ALL GARBAGE MUST BE TAKEN WITH YOU WHEN YOU LEAVE. IF GARBAGE IS NOT TAKEN YOU WILL NOT RECEIVE YOUR \$25 REFUND.**
- **NO ALCOHOL OR SMOKING IS PERMITTED ON VILLAGE PROPERTY**

Please sign the bottom of this form and return it to the Village of Little Valley Municipal Building or Mail to:

Village of Little Valley
103 Rock City St
Little Valley, NY 14755

Contact Person: _____ Date of Event: _____

Phone Number: _____ Time of Event: _____

Address: _____
(CITY) (STATE) (ZIP)

Signature: _____ Date: _____

We are an Equal Opportunity Provider. Complaints of discrimination should be sent to:
USDA, Director, Office of Civil Rights
Room 326-W, Whitten Bldg., 1400 Independence Ave., SW, Washington, DC 20250-94100
Telecommunications Device for the Deaf-NY State relay phone: 1-800-622-1220
or call (202) 720-5964 (voice or TDD)